

Union Congregational United Church of Christ
716 S. Madison St.
Green Bay, WI 54301
920-437-9266

Minister of Faith Formation and Community Engagement Position Description

STATUS: Full Time, Salaried, Conference Guidelines

HOURS: Varies

BENEFITS: Insurance, Mileage Reimbursement, Pension, Continuing Education Funds and Time, Four Weeks Paid Vacation

Purpose: Union is launching a new two-fold initiative to enhance our Faith Formation Ministry and reach beyond our walls to share the Good News with the wider community. This member of the pastoral staff will be responsible for creating innovative strategies for sharing Union's work and message as well as utilizing those same innovative skills in coordinating our Faith Formation Ministries.

Responsibilities:

1. Coordinate and give oversight to the child and youth ministries of the church, including but not limited to Sunday morning Faith Formation and Wednesday evening youth groups.
2. Recruit, train and involve adult teachers, advisors, and sponsors who can assist in the ministry and mentoring of children and youth.
3. Work with the Senior Pastor to create a diverse calendar of Adult Education opportunities.
4. Develop vision, strategies, and opportunities for members and friends to share Union's message of Christian hope, inclusive love, social justice and faith in action with the wider community.
5. Build networks with organizations, people, and resources in and beyond the congregation, whereby creating opportunities for members and friends to partner in ministry.
6. Teach and empower the congregation to embrace progressive models of evangelism.
7. Attend Education, Outreach, New Member and Common Ministry meetings and be a resource for these Ministries.
8. Periodically preside in worship and preach.
9. Communicate effectively with parents, staff, the church, and beyond, creating content for newsletters and social media.
10. Ensure that the church's Safe Sanctuary policy is implemented and current.
11. Assist the senior pastor as needed in other areas of congregational life, utilizing one's giftedness for the glory of God and the benefit of the church body.

Working Relationship: The Minister of Faith Formation and Community Engagement is directly accountable to the Senior Pastor in consultation with the Personnel Committee or Common Ministry. The Minister of Faith Formation and Community Engagement will submit regular reports to the Common Ministry and prepare an annual report for the church.

Qualifications and Aptitudes:

1. Master's degree in Divinity, Theology or related field preferred.
2. Must have vision and ability to plan, develop, coordinate, manage and implement ministry within the parameters of the United Church of Christ.
3. Must have excellent skills in interpersonal relationships, written and verbal communication, conflict management, fiscal management, social media and computer literacy.
4. Must possess a proven ability to work effectively with all ages, diverse individuals, and teams of volunteers.

Note: Although this particular position is new, Union has frequently had Associate Pastors in the past. The church is experienced in integrating a second pastoral position into its staff.